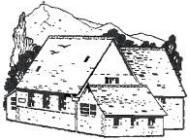




The Dartmoor Federation comprises:

- **Boasley Cross Primary School**
- **Bridestowe Primary School**
- **Exbourne Church of England Primary School**
- **Lydford Primary School**
- **Northlew & Ashbury Parochial Church of England Primary**
- **Okehampton College**



Lydford Primary



Okehampton College

No Smoking Policy

This policy was adopted by The Dartmoor Federation Policy Review Committee on 30th April 2015

and reviewed by the Governor Safeguarding & Behaviour Group on 3rd March 2017

Introduction

The Dartmoor Federation acknowledges that smoking/vaping and breathing other people's tobacco smoke is a health hazard and therefore smoking/vaping on the school site is banned to protect both students and staff from the harmful effects of smoke.

For the purpose of this policy any reference to smoking or cigarettes includes ecigarettes, vapes and vaping. Since January 2014 it is illegal for under 18 year olds to purchase ecigarettes.

This policy aims to:

Provide an environment where good health is promoted for all

Highlight to all who use Dartmoor Federation Schools that they are 'smoke free' environments within the perimeter of the grounds.

Enable the Federation to tackle smoking/vaping-related issues.

Raise awareness of the dangers associated with exposure to tobacco smoke and reinforce the Federation's health education programme.

Satisfy Section 2(2)(e) of the Health and Safety at Work Etc Act 1974, which places a duty on employers to provide a working environment for employees that is 'safe, without risks to health, and adequate as regards facilities and arrangements for their welfare at work'.

Comply with the smoke free legislation under the Health Act 2006, which from 1st July 2007 placed a duty on 'any person who controls or is concerned in the management of smoke-free premises' i.e. to ensure compulsory signage is

displayed in the required places and smoking/vaping is prevented in all 'enclosed' or 'substantially enclosed' premises.

Take account of the needs of those who are addicted to smoking/vaping and to offer an avenue of support for those who wish to stop.

School Environments

All Dartmoor Federation sites are an entirely smoke free environment. Smoking/vaping is not permitted on the school grounds or in any part of the school buildings.

The policy applies to staff, all students, parents, visitors and contractors when they are on the school site.

Smoking/vaping/ is not permitted anywhere in the grounds or buildings at any time. This includes events held outside normal school hours, or at any time when a student is wearing school uniform, regardless of location, including travelling to and from school.

Organisations and clubs who use the school premises outside of school hours are expected to adhere to the Federation's No Smoking Policy.

All transport provided by the Federation school is smoke free and will display the compulsory signage as required by the Health Act.

Teachers, parent helpers and staff are expected to refrain from smoking/vaping on all school trips.

Staff

The teaching staff and governors must have a clear and detailed understanding of the damage that smoking/vaping and second hand smoke can do to health and should also be aware of the nature of tobacco addiction.

The PSHE Co-ordinator / Teen Health Co-ordinator will ensure smoking/vaping-related topics are adequately incorporated into class teaching across all year groups.

Where possible, staff should link up with the wider community and are encouraged to use the materials available at <http://www.healthyschools.gov.uk> and <https://www.gov.uk/government/publications/searching-screening-and-confiscation>.

Activities around smoking/vaping in schools should complement a community-wide programme of action. Messages should be consistent with and support each other.

Staff are not permitted to smoke anywhere on the Federation school sites which includes the grounds.

All staff will be provided with a copy of this policy and new staff will be alerted to the existence of the smoke free environment at interview.

Breaches of this policy will be subject to disciplinary procedures.

Students

The following procedures will be followed if a student disregards the No Smoking Policy.

The Federation recognises a duty of care to those students who smoke and is committed to help them to break the habit.

Help will be made available to those students who want advice on how to stop smoking/vaping by visiting the school nurse at the drop-in sessions.

If a student is found smoking/vaping in school or where school has jurisdiction the disciplinary action will be taken (see "Disciplinary Procedures" below).

Any letters home to parents advising a student has been found smoking/vaping should give details of the drop-in sessions when the school nurse can provide help.

If the above steps do not appear to have any effect and students are not deterred by exclusion, then further steps will be taken. This will include an escalation of exclusion for refusal to comply with Federation policy. This will also involve awareness sessions on the dangers of smoking/vaping. A suitably qualified professional will carry out such sessions and advice should be sought from the Drug, Alcohol and Tobacco Advisor for Schools.

Disciplinary Procedures

The Dartmoor Federation will follow consistent procedures to deter and re-educate students who smoke on the school site or to and from the school.

The school will aim to inform parents of its disapproval of smoking/vaping and will ensure that prospective parents are aware of the sanctions likely to be enforced.

The Sanctions used are as follows:

Initially the students caught smoking/vaping will be given a lunchtime detention after being told to stop smoking/vaping and smoking paraphernalia will be confiscated. If they are caught a second time the students will be told to stop smoking/vaping and a one hour after school detention will be issued. Students will have to attend drop-in sessions with the school nurse / wellbeing team to receive advice on how to stop smoking/vaping and a letter will be sent home to parents.

Refusal to put out the cigarette will result in a one day internal exclusion.

Students caught violating the Federation's No Smoking Policy will, in addition, lose privileges such as free time at break and lunchtime.

Repetition of the refusal to comply with the Federation's No Smoking Policy within any one term will result in parents being invited into school and the probability of fixed term exclusion.

Parents and Adult Helpers

Parents and adult helpers will be reminded annually that The Dartmoor Federation Schools are a smoke free environment.

Parent and adult helpers are not permitted to smoke anywhere on the school site.

Parents will be discouraged from smoking/vaping at entrances and exits to the school site whilst collecting their child.

Parents and adult helpers will be asked to refrain from smoking/vaping when assisting on any school trips and events.

Contractors, Visitors and Other Users of The Dartmoor Federation School Sites

All contractors, visitors and users of the school sites will be informed of the Federation's No Smoking Policy on signing in at Reception and are not permitted to smoke anywhere on the site.

Contractors, visitors and users of the site should be discouraged from smoking/vaping at exits and entrances to the grounds, especially in view of students.

Smoking/vaping inside work vehicles on site is not permitted.

Breaches of the Federation's No Smoking Policy by contractors should be reported to the relevant company via the Headteacher/Head of School.

Persistent breaches will be followed by exclusion from the site.

Smoking/vaping among adults on Dartmoor Federation premises, or by teachers during school hours, reinforces the idea that smoking/vaping is a normal adult activity and undermines strict prohibition among students.

Monitoring, Evaluation and Review.

The leadership team will ensure that all staff take responsibility for implementing and regularly monitoring students, staff and other adults using The Dartmoor Federation sites to ensure compliance. Overall responsibility for this Policy ultimately rests with the Executive Principal.

From 1st July 2007, legislation placed the responsibility on 'any person who controls or is concerned in the management of smoke-free premises' i.e. to ensure that compulsory signage in all 'enclosed' and 'substantially enclosed' premises is prevented.

The Executive Principal, Head of Secondary, Head of Primary and Senior Leadership Team will review and monitor the tutorial programme and Well-Being curriculum to ensure they are providing education on the dangers of smoking/vaping and second hand smoke, preferably emphasising the benefits of not smoking/vaping.

The Federation acknowledges that smoking/vaping is an addiction and will ensure that adequate support will be made available to those who want to quit through the school nurse / wellbeing team.

The Governing Board will review this policy annually and assess its implementation and effectiveness.

The Policy will be promoted and implemented throughout the Federation.