



The Dartmoor Federation comprises:

- Boasley Cross Primary School
- Bridestowe Primary School
- Exbourne Cof E Primary School
- Lydford Primary School
- Okehampton College



Lydford Primary



CAREERS EDUCATION AND GUIDANCE

This policy was adopted by the Dartmoor Federation Governing Body on

6th December 2012

and reviewed by the Policy Review Committee on 25th June 2015

CEG aims to:

- Prepare all students for life after school and compulsory education.
- Provide accurate and up to date information about Careers, Education and Training.
- Assist students to set realistic goals and plan the pathways to help students realise their aspirations.
- Together with Careers South West support and meet the needs and interests of all students (College specific).
- Keep Staff up to date with current Careers information.

Students should:

- Be able to develop self-assessment and self-awareness skills.
- Make sensible and well informed decisions.
- Be given an insight into all aspects of the local area, community and the work and employment opportunities in the area and further afield.
- Be able to understand the trends of destination data and make use of this information in their career management and exploration. (College specific).

CEG Provision at Okehampton College:

- The day to day planning and running of Careers work is organised by the Careers teacher.
- The Careers Leader plans and coordinates a Careers programme which is delivered to all students from year 7 to year 11 (and post 16).
- The programme is differentiated to meet the needs of all students and is evidenced in the lesson plans.
- The Collaborative CEG Programme developed and agreed by the South Devon I.A.G Group is incorporated in the scheme of work.
- Year 10 students are given the experience of writing Letters of Application for a job with a CV followed by a practise interview with an employer. Practise interviews are held in school.
- The Work Experience Programme is delivered at the end of year 10.
- There is an active partnership between Local Industry, Business and Okehampton College.
- All year 11 students are given the offer (currently) of a 1 hour guidance appointment from Career South West an independent careers service, to help them plan for the future.
- Year 10 students are given opportunities to meet with Careers South West Advisors.
- Year 9 participate in an 'Extended Learning Day', which has a careers focus.
- Our Careers South West advisor is available at parents evenings, to offer guidance for students and their parents.
- Students from years 9 to 13 also have access to Careers South West for face-to face guidance, referred by tutors, heads of houses or parents.
- Students in all years have access to "Adviser Online" a web chat based service running weekdays from 12pm – 8pm (so meets requirement for year 8 students)
- All advisers from Careers South West have the industry standard pre-requisite qualification - Level 6 diploma in Careers Guidance which is the required "licence to practice".