

## Job Outline and Person Specification

<b>Job Title</b>	<b>KS2 Classroom Teacher</b>
<b>Location</b>	Bridestowe Primary School
<b>Reporting to</b>	Head of School
<b>Job Term</b>	Permanent / Full Time
<b>Salary</b>	TPS
<b>Organisation</b>	The Dartmoor Multi Academy Trust
<b>Start Date</b>	As soon as possible

There are 16 schools within The Dartmoor Multi Academy Trust. The schools in The Dartmoor Federation cluster of schools are Okehampton College, Boasley Cross, Bridestowe, Exbourne Church of England, Highampton, Lydford, Northlew and Ashbury Parochial Church of England Primary Schools.

Your main place of work will be Bridestowe Primary School but you may be required to work across all the schools within The Dartmoor Multi-Academy Trust at any time as directed by the Executive Team.

This job description is not a comprehensive definition of the post. Discussions will take place on a regular basis to clarify individual responsibilities within the general framework and character of the post as identified below. The conditions of employment of teachers in the School Teachers' Pay and Conditions of Service Document apply to this post, whose holder is expected to carry out the professional duties of a teacher as circumstances may require, under the reasonable direction of the Head of School/Primary Executive Head Teacher.

### **Job Purpose**

To be an effective teacher who supports and challenges all pupils to achieve their full potential.

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### **Main duties and responsibilities**

1. To maintain a thorough and up-to-date knowledge of the teaching of your subject(s) and take account of wider curriculum developments which are relevant to your work.
2. To plan lessons/activities and sequences of lessons to meet pupils' individual learning needs.
3. To use a range of appropriate strategies and follow School/Trust policies for teaching/tutoring, behaviour management and classroom management.
4. To do all that you can to ensure that you safeguard and promote the welfare of students/pupils/children in the School/Trust.
5. To set well-grounded expectations for students/pupils/children in your teaching and tutorial groups using information about prior attainment.
6. To assess, monitor and record the progress of students/pupils/children in your teaching and give them clear and constructive feedback.
7. To regularly use the school's tracking system for assessment.
8. To do all you can to ensure that, as a result of your teaching (and tutoring), your students/pupils/children achieve well relative to their prior attainment, making progress as good as or better than similar students nationally and in the School/Trust.
9. To take responsibility for your own professional development and use the outcomes to improve your teaching (and tutoring) and your students' learning.
10. To make an active contribution to the policies, aspirations and plans of your class, key stage and of the School/Trust.
11. To work in collaboration with the school's multi-academy trust partners. You will be required to work at any of the schools within the Federation at any time or for any period as directed by the Primary Executive Head Teacher.

### **Teacher Appraisal**

Your annual appraisal is based on this overall job description, teacher standards and any middle management (subject/area) responsibilities, with particular emphasis on your individual annual targets. These are set in discussion with your line manager.

### **Relationships**

Your line manager will be the Head of School.

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### **Professional Qualifications**

- Degree
- Qualified Teacher Status

### **Data Protection / General Data Protection Regulations Compliance**

The Privacy Notice sets our general principles in relation to Data Protection and the General Data Protection Regulations. You should also abide all Trust policies relating to the use of data including but not limited to:

- Acceptable Use Policy
- Records Retention Policy
- Personal Data Breach Procedure
- Employee Code of Conduct
- E-safety Policy
- Social Media Policy
- Use of Personal Devices Policy

Our Privacy Notice for Employees explains how we use your personal data. Teachers must abide by the Teachers' Standards throughout their career. Teachers (and staff appointed under Teaching Staff Terms and Conditions) must have an understanding of, and always act within, the statutory frameworks which set out their professional duties and responsibilities.

You should note that a duty of confidentiality applies to all personal data they see prior to their first day of employment (for example, pupil lists for the purposes of lesson planning or other activities to support teaching and learning). This reflects the custom and practice of teachers' contracts of employment starting on the first day of term while recognising the need to be aware of and plan to support pupil needs.

**All schools in The Dartmoor Multi Academy Trust are committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment.**

**The successful candidate will be required to undertake an Enhanced Disclosure via the Disclosure Barring Service (DBS).**